



# UNIVERSITY OF DELHI

## दिल्ली विश्वविद्यालय

No. E-governance/GeM/FO/2017/ 142

Date: 7 Mar, 2017

### OFFICE MEMORANDUM

**Sub: New initiatives (E-Governance & Streamlining of Procedures: - E-Procurement & E-Payments/Receipts) in the University of Delhi.**

This has reference to the Secretary, UGC D.O. letter No.F.75-1/2013 (E-Governance) dated 22<sup>nd</sup> April, 2015, whereby it was stressed to introduce E-Governance in order to transform the quality of services provided in the field of Higher Education through a service oriented approach and deployment of ICT applications and systems.

2. Further, instructions were also issued relating to all payments/ receipts made by the University of Delhi through Aadhar Enabled Payment System (AEPS), Debit/ Credit cards, internet/ mobile banking.

3. As such, it is reiterated that all the above instructions relating to e-Procurement and e-Payments/Receipts are applicable to all Departments, Colleges including Maintained Institutions, Halls, Hostels, Guest Houses, Centre's, Schools, Libraries, all procurement authorities irrespective of the nature of set up.

4. Recently, the University of Delhi has adopted a new Rule 141A in GFR, 2005 pursuant to the proposed '**one stop Government e-Marketplace**' (GeM) by DGS&D for common use "**Goods and Services**". The University vide O.M. dated 5<sup>th</sup> Dec, 2016 has directed all procuring authorities of the University of Delhi to utilize the services of GeM (as their option) for online purchases.

5. It is therefore, requested that the above instructions may be followed strictly and the status report may be furnished to the undersigned for onward transmission to the University Grants Commission (UGC).

6. All of the above referred O.M.s are available at [www.du.ac.in](http://www.du.ac.in)--Useful links--Finance--Financial Notifications/Circulars.

(Z.V.S. Prasad)

Finance Officer & Dean Planning

To:

- (i) Director, South Campus, University of Delhi, Delhi
- (ii) All the Dean/Heads of Departments, University of Delhi.
- (iii) All College Principals/Faculties/Heads, University of Delhi.
- (iv) All the Provosts of Halls/Hostels, University of Delhi.
- (v) The Chairperson, International / University Guest House, University of Delhi.
- (vi) University Engineer, Engineering Department, University of Delhi
- (vii) Director, Campus of Open Learning/ SOL, University of Delhi.
- (viii) Director, DUCC – with the request to upload it on the official website of DU.
- (ix) Joint Registrar, (Procurement & Stores), University of Delhi.
- (x) Finance Branch-V (reports relating to e-payment/receipts), University of Delhi.
- (xi) All Finance Branch's, University of Delhi, Delhi.
- (xii) Circular file (Office of the Finance Officer).

Copy for information to:

- (i) Jt. Registrar to the Vice Chancellor.
- (ii) PS to the Pro-Vice Chancellor.
- (iii) PS to the Dean of Colleges.
- (iv) PS to the Treasurer